

CSC (Collaborative School Committee) Agenda  
Asbury Elementary  
Denver Public Schools  
September 1, 2020

- Call Meeting to order (5:00pm)
- Introductions
  - Amy Ravel, Alicia FaJohn, Emily Cantrell, Sara Hogan, Sara Brunnschweiler, Karen Hampel, Kristi Leech, Jeanna Doung, Meaghan McCabe, Lizzy Neufeld, Marin Willins, Jenny Werner, Courtney Calhoun, Courtney Waring, Leah, Borsheim, Sarah Lintzenich
- Review expectations for CSC
  - CSC helps to make decisions as a group. Alicia relies on this committee to help think through things and think outside the box.
  - CSC Defining Policies
    - UIP - plan to include our goals for the year and is submitted to the state based on our data - gives us strong goals based on the data from the end of the previous year
    - Family engagement - Are we engaging families? Are we getting a good turnout at events? We try to make sure it is an open door for all families.
    - Budget advisory - We make decisions based on our numbers of students at Asbury and how we will fund our needs.
    - Staffing advisory - We also make decisions for staffing numbers per grade level and across the specials and positions.
  - [Bylaws \(revised this year\)](#)
    - Will fine tune this year
  - Scope of Duties
    - Advisory committee to the principal and school
    - Reaching Consensus with Impact of the building
      - We need to make decisions for all children not just for our children.
      - Director/President for 2020-2021 - Karen Hampel
- Review current numbers and budget for 2019 - 2020 school year
  - Funding based on number of students
    - Projection: 337 (built our budget around this number)
    - Current: 321
    - Changing constantly. Will schools be held harmless this year? Waiting on this answer
- Budget Timeline

- Thur, Sep 17 (5pm) - Count Day - You get credit for every K-12 student with "eligible" status in IC.
- Fri, Sep 18 - Your official Fall Adjustment Budget Form will be emailed to you.
  - Then we will have staffing conversations after the district gives us more information.
  - Families who have left Asbury, and are out of boundary, must choice back in.
  - Families who live in boundary can get back in if we are not at capacity.
  - If we aren't held harmless and have to cut staff, then we can't bring back extra students.
  - Lizzy - Should parents write letters and advocate for holding schools harmless? Alicia - yes that would be great.
  - Kristi is working on a group letter to the board that people can sign onto - bucket list of things that we would like to see happen.
  - Kristi - Would people have to be let go would it be this year? Alicia - Yes, between Sept 15-end of October.
  - Hoping the district will communicate their return to school plans sooner than later.
- Mon, Sep 21 (12pm) - Deadline to submit Budget Assistance Requests. Request Form is here: <https://forms.gle/jGPftA5PfqZ7y81M8>
- Thur, Sep 24 - Budget Assistance decisions from SLT communicated to schools.
- Fri, Sep 25 - Fall Adjustment Forms must be balanced and sent back to your Financial Partner

- New Staff

- Tillifinney Smith (Tilly) - first grade para
- Chuck Novatka - one on one para, theatre guy
- Maggie Nelson - new secretary
- Leah Martinez (DL) - lead of Discovery Link
- Challey Billups (FM) - nighttime facilities

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- UIP goals

- MIS 1: Instructional Goal: Asbury educators will plan and implement Standards based rigorous tasks that address both unfinished learning as well as current major standards across all instructional areas in service to PBL.

- MIS 2: Descriptive Feedback: Through intentional planning Asbury educators will continue existing systems and structures, across all instructional areas, that support peer to peer and adult to student feedback in order to inspire critical thinking in service to PBL.
- MIS 3: SEL/CRE: In service of students, Asbury educators will create and implement a school wide mental health plan informed by CRT practices to create an environment of high expectations and equitable access for all students.
  - Eaglet Cohorts
- Open Forum

Grade Levels	Total students in grade	General Ed Classroom	MI Classroom	Projected Numbers
Kindergarten	52	52	0	
1 <sup>st</sup> Grade	65	63	2	
2 <sup>nd</sup> Grade	48	46	2	
3 <sup>rd</sup> Grade	50	44	6	
4 <sup>th</sup> Grade	60	55	5	
5 <sup>th</sup> Grade	55	53	2	
OVERALL	330	313	17	337

Total Students	330
Male	185
Female	145
Asian or Pacific Islander	8
Black (Not Hispanic)	11
Hispanic	75

American Indian	1
Mixed Race	16
White (Not Hispanic)	219
Special Education	MM-19 / MI-17
ELA	25
Gifted/Talented	50

Questions:

Q - If you had to make cuts, would it be student facing teacher cuts or people who do not work directly with students?

A - It would be a team decision. We would go to the must have positions first.

Q - Can teachers organize to write letters or contact the school board to have schools held harmless to their budgets. Main point - If teachers are cut then they will look at other districts and might not come back.

A - Emily asked Amy to look to the union to see what our rights are around contacting the board to voice our concerns.

Q - What is the district loss of students currently?

A - Does not know. They are struggling to get families to actually register.

Q - If DPS decides to make it a hold harmless is it a DPS decision or does CDE get involved.

A - DPS bases on numbers so DPS decision.

Q - Community Meeting last night? Did many people show up? Did you get much feedback?

A - Maybe 15 people. Asking about SPED, kinder and when we are coming back. Questions around classrooms. Alicia will send out the recording through a deet. Jeanna will host the next town hall meeting.

Q - Fundraising question from Lizzy - Strategically does it make sense to launch a fundraising campaign right now? Is there a call to action that is clear that we can utilize in our planning.

Kristi - Direct Give was the highest of what people would be willing to give to. Framing an SOS that we are in a crisis.

Marin - Families are struggling so we need to be careful around the wording and not making people feel guilty. Community feel or fundraising feel?

Lizzy - Need to do some repair and rebuilding of community before we do a big strong ask.

Emily - Maybe the message is around gratitude for choosing Asbury even in the most difficult times. What can we do for you? Now we are asking what you can do for us?

Leah - Fun Run - focusing more on the community building but it will have a fundraising component too.

Kristi - If we don't give people the real truth, then they won't know. All dependent on the district decisions. If we get to the moment where we have to lose staff, then the truth around the issues is important to message.

Alicia - We have to move forward and be methodical and keep going.

Karen - Maybe it is not the year to push so hard and so fast, but it is an ongoing fundraising process instead so it is more manageable.

Q - Amy asked if people would be interested in her doing a tech night?

A - Yes! Maybe tagged onto PTSO or one of the town halls. Maybe a dad's night?